

If technical committee is not satisfied with the performance of the unit or other installation, plant will not be taken over until necessary improvements are effected. Any time delay for this additional work will be on contractor's liability.

9. A report with a chart indicating the temperatures, humidity and the air flow at all supply air diffusers, against the time of day, shall be prepared for each area, and submitted to the TEC on completion of the tests, prior to the application for the practical completion certificate for the system.

TRAINING FOR OPERATION & MAINTENANCE

10. Contractor shall arrange a comprehensive training on operation, maintenance, fault identification and fault rectifications of offered AC plant before handing over the asset to the employer for free of cost. 06 members of staff nominated by Department of Government Information will participate for the training session.

11. Two sets of operation and maintenance manuals, spare parts catalogues, detail system drawings, wiring diagrams and faultfinding software are to be provided with the plant.

GUARANTEE

12. The contractor will guarantee that all the air conditioning equipment supplied and installed by them when operated in accordance with the given instructions shall have minimum capacities not less than those given in these specifications and drawings.

13. Should it be proved that certain equipment fails to achieve the minimum performance specified, and then the contractor will carry out any up grading or modifications at his own cost.

WARRANTY

14. Minimum two years for the plant and five years for the compressors from the date of successful commissioning and handing over to the end user.

15. Warranty for the chiller unit, pumps, AHU's, Fan Coil Units, filters and accessories to be indicated separately.

16. If any component was replaced during warranty period:

a. Detailed defect analysis report is to be submitted.

b. Separate warranty period of 2 years (5 years for the compressor) is to be provided from the date of successful completion of the repair.

17. Four services to be attended during the warranty period since successful commissioning.

a. contractor shall submit maintenance agreement with comprehensive work scope for 05 year indicating annual cost separately along with the quotation.

OTHER TERMS AND CONDITIONS

18. Makes of equipment offered shall have been commonly used in Sri Lanka and having a local agent possessing adequate workshop facilities, experienced technical personnel operating in Sri Lanka for a minimum of ten years.

19. Shop drawings are to be provided with the quotation.

20. Validity of the offer, delivery period and the duration of the project are to be indicated.

21. Detailed methodology statement indicating the duration of the project.

22. Details of CIDA registration including specialty and grade.

23. Average annual value of construction work performed in last five years.
24. Minimum value of Liquid Assets or credit facility required. Attached
25. Details of latest VRF type AC system installations undertaken/ being undertaking including contact details of the clients.

SAMPLE DOCUMENT

SECTION VII (a)

FORM OF BID

FORM OF BID

**Design, Supply, Installation and Commissioning of VRF Type Air Conditioning System for
The Sound Studio of the Department of Government Information**

To: Director General
Department of Government Information,
163, Kirulapone Ave,
Colombo 05

We have examined the Conditions of Contract, Employer's Requirements, Schedules and Addendum Nos..... for the execution of the above-named work. We accordingly offer to design, execute and complete the said work and remedy any defects fit for the purpose, in conformity with the Bidding Documents and the enclosed Proposal, at the lump sum stated in the Form of Price Proposal included in a separate envelope and submitted with this bid, or other such sums as may be determined in accordance with the terms and conditions of the Contract.

We confirm that our bid includes this General Information, Price Proposal, and Design/Technical Proposal sealed under three separate envelopes.

We agree to abide by this Bid 91 days from the closing of Bid, and it shall remain binding upon us and may be accepted at any time before that date.

We confirm that, we (including all members of a joint venture and subcontractors) are not associated, directly or indirectly, with the consultant or any other entity in preparation of the design, specifications, and other documents for the Contract.

If this offer is accepted, we will provide the specified Performance Security, commence the Works as soon as reasonably practicable after the Commencement Date, and complete the Works in accordance with the above-named documents within the Time for Completion. We will ensure that works will be done in conformity with the contract.

Unless and until a formal Agreement is prepared and executed this Bid, together with your written acceptance thereof, shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest offer or any other bid you may receive.

Signature of the persons duly authorized to sign documents for and on behalf of

Address:

Date:

SECTION VIII (a)

SCHEDULES

RELATED TO GENERAL INFORMATION - (“A” SCHEDULES)

Schedule A1 – Preliminary Information

(enclose this Schedule in the envelope marked, “Envelope 1 – General Information”)

(i) If pre-qualification is done the bidders are required to include information subsequent to that submitted with the pre-qualification application

(ii) For joint ventures, each joint venture partner shall furnish information separately

ITB clause reference	Description	Information (to be filled by the Bidder)	Remarks
3.1	CIDA Registration		Provide certified copies and label them as attachment to Clause 3.1
	Registration number		
	Grade		
	Spatiality		
	Expiry Date		
3.2	NCCASL Membership		Provide certified copies and label them as attachment to Clause 3.2
	Number		
	Expiry Date		
4.1 (a)	Legal Status		
	If a Joint Venture, names and addresses of Joint venture partners	1. ----- 2. ----- 3. -----	Provide a certified copy of the Joint Venture Agreement.

	If a Joint Venture, name of the Lead Partner		
	<i>For joint ventures, each joint venture partner shall furnish Legal Status separately</i>		
	Name (Lead partner)		Provide certified copies and label them as attachment to Clause 4.1 (a)
	Legal status		
	Place of registration		
	Principal place of business		
	Written power of attorney of the signatory to the Bid	Provide original or certified copy of the power of attorney attested by a Notary and label them as attachment to Clause 4.1 (a)	
	VAT Registration Number		
	Name (Partner 2)		Provide certified copies and label them as attachment to Clause 4.1 (a)
	Legal status		
	Place of registration		
	Principal place of business		
	Written power of attorney of the signatory to the Bid	Provide original or certified copy of the power of attorney attested by a Notary and label them as attachment to Clause 4.1 (a)	
	VAT Registration Number		

	Name (Partner 3)		Provide certified copies and label them as attachment to Clause 4.1 (a)
	Legal status		
	Place of registration		
	Principal place of business		
	Written power of attorney of the signatory to the Bid	Provide original or certified copy of the power of attorney attested by a Notary and label them as attachment to Clause 4.1 (a)	
	VAT Registration Number		

Schedule A2 – Annual Turn-over Information

(Construction only – Last five years)

(enclose this schedule in envelope marked, “Envelope 1 – General Information”)

- (i) If pre-qualification is done the bidders are required to include information subsequent to that submitted with the pre-qualification application.
- (ii) For joint ventures, each joint venture partner shall furnish information separately.

Year	Turn-over	Remarks
1		Attach audited reports and label them as attachment to Clause 4.1 (c) (i)
2		
3		
4		
5		

SAMPLE DOCUMENT

Schedule A3 – Adequacy of Working Capital

*(enclose this schedule in envelope marked, “Envelope 1 – General Information)
If pre-qualification is done the bidders are required to include information subsequent
to that submitted with the pre-qualification application*

Source of credit line	Amount	Remarks
		Provide documentary evidence and label them as attachment to Clause 4.1(c)(ii)
Total		